



PORTLAND VA MEDICAL CENTER

*Portland, Oregon Division
Vancouver, Washington Division
Community Based Outpatient Clinics
Salem, OR Bend, OR
Camp Rilea (Warrenton, OR)*



NOTICE OF VACANCY

1. <u>Announcement Number</u> T38-09-0029-JC	2. <u>Title, Series, Grade, Salary</u> Registered Nurse (Quality Management Officer) fs AD/VN-610-4 \$82,154 to \$109,258 per annum Competitive salary commensurate with education and experience as determined by Nursing Professional Standards Board	3. <u>Tour of Duty</u> M-F	4. <u>Duty Station</u> Quality & Performance Service Portland Division
5. <u>Type & Number of Vacancies</u> Permanent 1 Full-time position	6. <u>Contact</u> Human Resources Assistant 503-273-5236	7. <u>Opening Date</u> 11/26/2008	8. <u>Closing Date</u> 12/16/2008

Relocation expenses may be authorized; Guaranteed Home Buyout has been authorized

Relocation incentive may be authorized.

WHO MAY APPLY TO THIS ANNOUNCEMENT:

- Career or career conditional employees and permanent Title 38 employees of the Portland VA Medical Center eligible under the interchange Agreement and ;
- Other permanent VA Employees only.

MAJOR DUTIES:

The Quality Manager is responsible for planning, designing, integrating, implementing, modifying and administering a Quality and Performance Management Program to evaluate and continuously improve services to the veterans it serves. The incumbent operates under broadly delegated authority, taking action to develop or modify objectives and boundaries of assignment as indicated, and plays a critical role in organizational performance improvement as a member of the interdisciplinary team. Moreover, the incumbent is responsible for: Establishing and maintaining processes to assure the effectiveness of performance improvement systems to facilitate comparability in the quality, appropriateness and timeliness of patient care and services across the continuum; Demonstrating sound nursing and administrative judgment in decision-making and leadership with interdisciplinary groups involved in the planning, designing, implementing and improving patient care services and health care delivery systems; Providing clinical and administrative recommendations relative to quality with the ultimate goal of Continuous Quality Improvement (CQI as an approach to assess and improve care and services at all levels of the organization); Utilizing a wide range of analytical and evaluative methods and techniques in providing consultation to medical center and network leadership that supports the mission, vision, values, strategic plan and organizational priorities; Participating in medical center and network initiatives as appropriate, and represents the medical center when necessary on committees, task forces and work groups; Pursuing excellence in performance in each VHA Domain of Healthcare Value (Access, Quality, Satisfaction, Cost, Functional Status and Community Support) and the attainment of goals associated with Employer of Choice, Accountability and Areas of Organizational Emphasis through direct responsibility and/or the application of expertise and oversight of the following programmatic areas in the Quality and Performance Management Program:

- (1) Accreditation and other external surveys and site visits such as: JCAHO, CARF, NCQA, OIG, GAO, OMI, etc.;
- (2) Continuous Quality Improvement;
- (3) Internal reviews of health care delivery systems, evaluation and change management;
- (4) Performance Monitoring and Benchmarking, including, VHA, VISN and VAMC performance measures; and
- (5) Patient Safety Improvement; and,

Exercising critical judgment in other aspects of program review and improvement and providing oversight, consultative and supportive expertise and guidance in the following areas:

- (1) Clinical Practice Guidelines;
- (2) Credential and privileging;
- (3) Customer Service and Feedback;
- (4) Data management and Validation;

(Continued on next page)

- (5) Employee Education and Training;
- (6) Environmental/Occupational Safety;
- (7) Infection Control;
- (8) Patient Health Education;
- (9) Other, based on the complexity and unique needs of the medical center and its Quality and Performance Management Program.

THIS POSITION IS EXCLUDED FROM THE BARGAINING UNIT

QUALIFICATION REQUIREMENTS:

Eligibility: Department of Veterans Affairs Qualifications Standards (VA Handbook 5005, Part II, Appendix G6) for AD/VN-610 series applies and may be reviewed in the Human Resources Management Service Office.

- Citizen of United States
- Graduate of a school of professional nursing approved by the appropriate State agency and accredited by one of the following accrediting bodies at the time the program was completed by the applicant: The National League for Nursing Accrediting Commission (NLNAC) or The Commission on Collegiate Nursing Education (CCNE).
- In cases of graduates of foreign schools of professional nursing, possession of current, full, active, and unrestricted registration and the possession of a Certificate from the Commission on Graduates of Foreign Nursing Schools (CGFNS) will meet the requirement of graduation from an approved school of professional nursing.
- Current, full, active and unrestricted registration as a graduate professional nurse in a State, Territory, or Commonwealth (i.e., Puerto Rico) of the U.S. or in the District of Columbia. The RN must maintain a current, full active and unrestricted registration to continue employment with the VA.
- For Nurse IV, the applicant will have a Master's degree in nursing or related field with a BSN and 4-5 years of nursing experience **OR** a Doctoral degree in nursing or related field and 3-4 years of nursing experience.

CONDITIONS OF EMPLOYMENT:

- Although the duty station is shown in this announcement, it may be necessary to utilize the selected person's services at a different location within the Portland VA Medical Center commuting area if conditions require it in the future
- Under Executive Order 11935, only United States citizens and nationals (residents of American Samoa and Swains Island) may compete for civil service jobs. Agencies are permitted to hire noncitizens only in very limited circumstances where there are no qualified citizens available for the position.
- All information submitted to this VA Medical Center is subject to verification by VetPro.
- If you are a male born after December 31, 1959, and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must register with the Selective Service System, unless you meet certain exemptions.
- A security clearance and a favorable suitability determination are required. Misconduct in prior employment, criminal, dishonest or disgraceful conduct, habitual use of intoxicating beverages, abuse of narcotics, drugs or other controlled substances, or reasonable doubt of loyalty to the United States are examples of reasons an offer of employment may be denied.
- Public transit subsidy benefits are available. Carpooling assistance is provided. However, single occupancy parking is limited on main Portland campus.
- Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.
- Applicants selected for this position may be appointed to a temporary appointment, NTE 13 months, pending completion of boarding process.
- A drug test may be required for an applicant who is tentatively selected.
- A pre-employment physical examination will be required for an applicant who is tentatively selected.
- Applicants appointed to direct patient care positions must be proficient in spoken and written English as required by 38 USC 7402(d) and 7407(d).
- [VACareers](#) has descriptions of all Title 38 Jobs and their benefits.
- This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis
- The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.
- It is the policy of the Department of Veterans Affairs that all Federal wage and salary payments are paid to employees by Direct Deposit/Electronic Funds Transfer (DD/EFT).

HOW TO APPLY:

Portland VAMC Permanent Employees must submit a

1. [VAF 4078, Application for Promotion or Reassignment](#)

Other VA Permanent Employees must submit

1. [VA Form 10-2850a, Application for Nurse and Nurse Anesthetists](#)
2. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).

3. Latest SF-50, Notification of Personnel Action
4. Copies of all current licenses
5. Latest performance appraisal

Non VA Applicants must submit:

1. [VA Form 10-2850a, Application for Nurse and Nurse Anesthetists](#)
2. [OF-306, Declaration for Federal Employment](#) (January 2001 version or later).
3. Veterans Preference:
 - a. DD-214, Military Discharge Paper (member copy #4 for July 1979 or later editions) (For 5 Point Veteran's Preference).
 - b. [SF-15, Application for 10-point Veteran Preference](#) (December 2004 version or later)
 - c. VA letter of service-connected disability rating dated 1991 or later.
4. SF-50, Notification of Personnel Action (if applying as a current or former federal employee).
5. Copies of all current licenses.
6. A copy of your college transcripts (Optional unless education is required).

Applications may be mailed to:
Portland VA Medical Center, P4HRMS
Attn: T38-Announcement Number
PO Box 1034
Portland, OR 97207

Or brought in person to:
Portland VA Medical Center
3710 SW US Veterans Hospital Rd
Building 16, Room 300
Portland OR 97239

APPLICANT'S PLEASE NOTE:

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.). Therefore, applicants must report only attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.
- Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html>. All education claimed by applicants will be verified by the appointing agency accordingly.
- Foreign Education: To receive credit for education completed outside the United States, you must show proof that the education has been submitted to a private organization that specializes in the interpretation of foreign educational credentials and such education has been deemed at least equivalent to that gained in conventional U.S. education programs.

IMPORTANT NOTICE ABOUT APPLICANT'S RESPONSIBILITY:

- It is the applicant's responsibility to submit documentation to support his/her application for this position. Applicant is responsible for ensuring that all experience, formal training, award recognition, etc. are documented in the application package. Experience may include voluntary or other non-paid experience in the appropriate field. If you feel that your training record contains information pertinent to your qualifications, then you must submit a printed copy of your training record with your application package. Your training record will become part of the specific vacancy file and will not be filed in Official Personnel Folder. Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications.
- **It is the responsibility of the applicant to ensure timely receipt of the application, regardless of the method used for submission. The VA assumes no responsibility for the late delivery of applications (i.e. postal service delays). The Portland VA Medical Center will not accept FAX, or emailed applications or applications in a US government envelope.**